

# Farm & Arts Market

Under the water tower, Thursday 4:30-8:30pm. Starts June.



# Vendor Application 2011

Thursdays, June 16 through End of Season  
3:00 pm - 7:00 pm

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Applying as Producer or Artist? \_\_\_\_\_

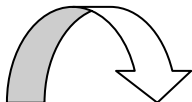
The information I have given is correct and complete to the best of my knowledge. I agree to be bound by all market rules and policies as set forth by the Clare Main Street Farm & Arts Market, which are attached to this application and available from the Market Master or at the Clare Main Street Office. I agree not to sell flea market type items, or other items not produced personally by me. I understand that my privilege to participate in the Clare Farm & Arts Market may be revoked at any time for any reason.

Initial: \_\_\_\_\_ Date: \_\_\_\_\_

### Fees:

\$5.00 for each 10' vendor space.

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## Product List

Please give us an (approximate) accounting of the products you intend to sell at the Clare Main Street Farm & Arts Market this season. This information will help us to better advertise the market.

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## Location

On Fourth Street between Beech and the west parking entrance under the water tower.

## Indemnity Agreement

I have read and agree to abide by all rules and policies as well as all federal, state and local laws, codes and regulations and to cooperate with Market management. I agree to secure all licenses needed for the sale and distribution of the above mentioned products at the Market and agree to supply a copy of such licenses as part of this application. I agree to indemnify and hold harmless any officers, directors, employees, representatives and agents, from and against all liability claims, demands, losses, damages, levies and causes of action or suits of any nature, related to my activities at the Clare Main Street Farm & Arts Market.

I understand that this application relates only to the products that I have listed in this application and that any further products will require an amended application for approval. I certify that the products above are produced in accordance with all county, state and federal laws and grown or produced by myself and partners named on this application.

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Vendors Signature

Date

Return completed and signed applications to:

**Clare Main Street Farm & Arts Market**

**Attn: Clare Main Street**

**516 N. McEwan Street**

**Clare, MI 48617**

### Contact Information

Lori Schuh, Main Street Manager

989-386-9190

lschuh@mainstreetclare.com

www.mainstreetclare.com

For Internal use only.	
Approved:	Paid:



# Rules and Policies for 2011

Thursdays, June 16 through end of season, 3:00pm-7:00pm

## Scope of Operation

The Clare Main Street Farm & Arts Market is hereby defined as a Clare Main Street approved and regulated marketplace designed for the sale of farm produce, prepared foods, and arts and crafts as designated below.

The organization of the Market, the rules and regulations of the Market, the administration of the Market and the management of the Market, including the settlement of any dispute is under the authority of the Market Advisory Board which is organized under the authority of the Clare Main Street Board.

Beginning August 4, 2011 a fee of \$5.00 per week will be charged for each 10' vendor space at the Market.

## Day & Time of Operation

The Market will be held on Thursdays starting June 16, 2011 and ending at the end of the "season" with that date yet to be determined. The location of the Market will be the area of the West end of Fourth Street under the water tower in Clare Michigan between Beech and Maple Streets extending north and South into the adjoining space as need dictates. The street will be closed for the duration of the Market. The sale hours for the Market will be 3:00 p.m. to 7:00 p.m. A Market Master will be present at the Market during these hours.

## Items Allowed for Sale

- ❖ Michigan grown fruits, vegetables, and nuts
- ❖ Michigan produced meat, and poultry products
- ❖ Plants, seedlings, and transplants
- ❖ Eggs, honey, maple syrup
- ❖ Fresh or dried flowers
- ❖ Food products such as jam, jellies, baked goods
- ❖ Non-food animal products such as fiber, fleece, feathers, yarn
- ❖ Hand-made arts & crafts
- ❖ Other produce, products, and/or arts & crafts as approved by the Market Master and/or Advisory Board and not listed here.

## Items Not Allowed for Sale

- ❖ Live animals
- ❖ Dairy
- ❖ Rummage sales
- ❖ Wholesale items for resale
- ❖ Flea market or trinket items
- ❖ Acidified foods, i.e. pickles, etc.
- ❖ Low-acid canned foods, i.e. green beans, corn, pickles, etc.

## Rules for Vendors

1. All items brought for sale at the Clare Farm & Arts Market must be high quality. All produce must be washed (if applicable), fresh, and of top quality.

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2. Vendors are responsible for ensuring they possess proper certification/ licenses with the Michigan Department of Agriculture and/or the Health Department where applicable. Meeting this requirement rests solely with the vendor. Vendors must have this documentation with them for presentation to the Market Master.
3. Vendors are responsible for ensuring they possess a sales tax license with the Michigan Department of Treasury and remit sales tax where required by law. Meeting this requirement rests solely with the vendor. A copy of tax licenses must be available to the Market Master.
4. Children must be at least 16 years of age to act as a vendor without adult supervision.
5. Vendors are encouraged to display their prices.
6. Vendors are responsible for justifying their own posted weights and measures to the consumer, including supplying a scale for their booth if applicable.
7. Spaces are occupied on a first come, first serve basis with set-up starting at 2:30 p.m. and must be completely set up by 3:00 p.m. Vendors are responsible for providing their own tables, chairs, shade, and shelter. Vendors selling on asphalt are not to pound stakes into the asphalt surface. Spaces will be marked in approximately 10 foot wide sizes, with some available to accommodate a vehicle. Any tables, tents, or vehicles must fit within this area. No electricity is provided and generators and semi-trucks are not allowed. There is no charge for the space for the first six weeks of the Market season. Selling hours are 3:00 p.m. to 7:00 p.m. and Market premises must be vacated by 7:30 p.m.
8. Washing of fruits and vegetables must be done prior to arriving at the market. Selling of cut fruits and vegetables is not allowed.
9. The dumping of produce or other products in trash cans by vendors is forbidden. The vendor is required to take home everything that doesn't sell including boxes, bags, etc.
10. Each vendor is expected to clean their assigned spot at the end of each day and keep it neat and clean during the period the Market is open. Vendors are encouraged to remain at the Market until closing time.
11. Adjacent parking for vendors will be available to allow parking for customers.
12. No pets belonging to vendors allowed in vendor spaces or Market area. No smoking in any area of the Market.
13. The Market Master has the right to deny a vendor the privilege of selling at the Market. Reasons may include, but are not limited to, the lack of appropriate licenses, misrepresentation of products, poor quality of products, unclean area or disorderly conduct.
14. Concerns, complaints and/or suggestions regarding the operation of the Market should be submitted to the Market Master. Forms will be available on site. Issues will be resolved as they arise with the ultimate authority resting with the Market Advisory Board. Concerns will be resolved within two weeks at the maximum after submission in writing.

Compliance with these rules is essential to a smooth running and successful Farm & Arts Market. Thank you for your cooperation.